



University Library
North Bay Regional and Special Collections
Sonoma State University



How to Cite Special Collections Materials
❖ **Non-Digital** ❖

Basic template (MLA Style)

[Author, if known]. [Title of item]. [Date of creation]. [Collection name], North Bay Regional and Special Collections, University Library, Sonoma State University.

Examples

Collection (no specific item)

Leopold Justi Papers. North Bay Regional and Special Collections, University Library, Sonoma State University.

Correspondence

Brown, Marguerite. "Letter to Gerald Haslam 8 November 1977." Okie Studies Archive, North Bay Regional and Special Collections, University Library, Sonoma State University.

Advertisement

"German American Insurance Company." Advertisement. 1921. Nellie Tombs Papers, North Bay Regional and Special Collections, University Library, Sonoma State University.

Photograph

LeBaron, John. "Rose Gaffney." 1963. Gaye LeBaron Collection, North Bay Regional and Special Collections, University Library, Sonoma State University.

Oral history

Haan, Peter. Interview. 3 January 1979. North Bay Ethnic Archives, North Bay Regional and Special Collections, University Library, Sonoma State University.

Document from University Archives

"Commencement Program." 24 May 1987. University Archives, University Library, Sonoma State University.



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How to Cite Special Collections Materials
❖ Digital ❖

Basic template (MLA style)

[Item, if appropriate]. [collection name], North Bay Digital Collections, University Library, Sonoma State University. [date retrieved] [URL].

Examples

Collection database (no specific item)

"Lime Kiln Digital Collection." North Bay Digital Collections. 11 April 2006. University Library, Sonoma State University. 1 December 2007
<<http://northbaydigital.sonoma.edu/>>.

Digitized correspondence or document

"Correspondence, 21 May 1994, from George Greeott" Gaye LeBaron Digital Collection. North Bay Digital Collections. 11 April 2006. University Library, Sonoma State University. 8 September 2007
<<http://northbaydigital.sonoma.edu/>>.

Digitized photograph

"Gravestone, Rupert B. Churchill." Earthquake of 1906 Digital Collection. North Bay Digital Collections. 11 April 2006. University Library, Sonoma State University. 5 June 5, 2007 <<http://northbaydigital.sonoma.edu/>>.